

**TOWN OF GRANBY, COLORADO
BOARD OF TRUSTEES
MEETING MINUTES
NOVEMBER 27, 2018**

PRESENT: Roll Call. Present: Mayor Paul Chavoustie, Mayor Pro Tem Deborah J.K. Shaw, Trustee Becky Johnson, Trustee Josh Hardy, Trustee Cathy Tindle. Absent: Trustee Nick Raible, Trustee Natascha O'Flaherty.

STAFF PRESENT: Town Manager Aaron Blair; Town Attorney Nathan Krob; Finance Director Sharon Spurlin; and Town Clerk Deb Hess, who recorded the meeting. Minutes are not verbatim.

TIME: 6:23 PM

BY: Mayor Paul Chavoustie

LOCATION: TOWN HALL, ZERO JASPER AVENUE

DINNER SERVED TO THE BOARD AND STAFF

5:00 PM

MEETING CALLED TO ORDER

6:23 PM

Chavoustie called the meeting to order. There were no conflicts of interest.

PUBLIC BUDGET HEARING TO ADOPT THE FOLLOWING:

6:30 PM

Chavoustie opened the public hearing. There were no public comments.

(A) RESOLUTION 2018-11-27A, A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE TOWN OF GRANBY, COLORADO FOR THE 2018 BUDGET YEAR IN THE GENERAL, CAPITAL, PARKING, FLEET ENTERPRISE, AND MORAINES PARK ENTERPRISE FUNDS

Johnson moved to approve. Shaw seconded. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Mayor Paul Chavoustie, Mayor Pro Tem Deborah J.K. Shaw, Trustee Becky Johnson, Trustee Cathy Tindle, Trustee Josh Hardy.

(B) RESOLUTION 2018-11-27B, A RESOLUTION AMENDING THE WATER USAGE, FACILITY, RAW WATER, CONSTRUCTION WATER AND TAP FEES FOR THE NORTH SERVICE AREA WATER ENTERPRISE SYSTEM, TOWN OF GRANBY, EFFECTIVE FIRST QUARTER 2019

Johnson moved to approve. Shaw seconded. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Mayor Paul Chavoustie, Mayor Pro Tem Deborah J.K. Shaw, Trustee Becky Johnson, Trustee Cathy Tindle, Trustee Josh Hardy.

(C) RESOLUTION 2018-11-27C, A RESOLUTION AMENDING THE WATER AND SEWER USAGE, FACILITY DEBT, CONSTRUCTION WATER AND TAP FEES FORMERLY CALLED PLANT INVESTMENT FEES FOR THE SOUTH SERVICE AREA WATER ENTERPRISE AND THE SOUTH SERVICE AREA SEWER ENTERPRISE SYSTEMS, TOWN OF GRANBY, EFFECTIVE FIRST QUARTER 2019 BILLING

Shaw moved to approve. Hardy seconded. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Mayor Paul Chavoustie, Mayor Pro Tem Deborah J.K. Shaw, Trustee Becky Johnson, Trustee Cathy Tindle, Trustee Josh Hardy.

(D) RESOLUTION 2018-11-27D, A RESOLUTION AMENDING THE WATER USAGE, FACILITY, CONSTRUCTION WATER AND TAP FEES FOR THE NORTH SERVICE MORAINES PARK WATER ENTERPRISE SYSTEM LOCATED OUTSIDE THE TOWN OF GRANBY FOR THE 2019 CALENDAR YEAR

Hardy moved to approve. Tindle seconded. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Mayor Paul Chavoustie, Mayor Pro Tem Deborah J.K. Shaw, Trustee Becky Johnson, Trustee Cathy Tindle, Trustee Josh Hardy.

(E) ORDINANCE NO. 901, AN ORDINANCE SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND, AND ADOPTING A BUDGET FOR THE TOWN OF GRANBY, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE 1ST DAY OF JANUARY, 2019 AND ENDING ON THE LAST DAY OF DECEMBER, 2019

Shaw moved to approve. Johnson seconded. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Mayor Paul Chavoustie, Mayor Pro Tem Deborah J.K. Shaw, Trustee Becky Johnson, Trustee Cathy Tindle, Trustee Josh Hardy.

(F) ORDINANCE NO. 902, AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF GRANBY, COLORADO FOR THE 2019 BUDGET YEAR

Johnson moved to approve. Shaw seconded. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Mayor Paul Chavoustie, Mayor Pro Tem Deborah J.K. Shaw, Trustee Becky Johnson, Trustee Cathy Tindle, Trustee Josh Hardy.

(G) ORDINANCE NO. 903, AN ORDINANCE LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2018, TO HELP DEFRAID THE COSTS OF GOVERNMENT FOR THE TOWN OF GRANBY, COLORADO, FOR THE 2019 BUDGET YEAR

Hardy moved to approve. Shaw seconded. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Mayor Paul Chavoustie, Mayor Pro Tem Deborah J.K. Shaw, Trustee Becky Johnson, Trustee Cathy Tindle, Trustee Josh Hardy.

DISCUSSION AND POSSIBLE APPROVAL OF THE AGATE TRAFFIC STUDY – 2018 BUDGETED ITEM / TOWN MANAGER AARON BLAIR

6:37 PM

Chavoustie introduced the agenda item.

Blair said he put this item out for bid. Two companies came back out of the four that he notified. Two are just too busy. The proposals are in the packet.

Tim Gagnon presented information to the Board.

Discussion continued on the following: 4th Street, safety issues, maybe going from 2 lanes to one lane, diagonal parking, and pedestrian safety, slowing traffic down, bulb outs, stop lights, phasing the project, having public workshops, and doing traffic counts.

Blair said he was comfortable with Bowman's bid and their company.

Johnson moved to approve Bowman's bid. Shaw seconded. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Mayor Paul Chavoustie, Mayor Pro Tem Deborah J.K. Shaw, Trustee Becky Johnson, Trustee Cathy Tindle, Trustee Josh Hardy.

Krob said there are some minor changes to the contract.

CONSENT AGENDA

6:50 PM

Chavoustie introduced the Consent Agenda which contained the following: **Accounts Payable for November 27, 2018.**

Shaw moved to approve as presented. Tindle seconded. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Mayor Paul Chavoustie, Mayor Pro Tem Deborah J.K. Shaw, Trustee Becky Johnson, Trustee Cathy Tindle, Trustee Josh Hardy.

COMMITTEE & STAFF REPORTS

6:55 PM

Administrative / Chair Shaw / Trustees Johnson and Hardy

Shaw said she had nothing to present.

Hess reminded the Board of the December 7 Christmas Party and to RSVP Julie Martin if they are planning to attend.

Spurlin had nothing else.

Economic Development / Chair Hardy / Trustees Raible and Johnson

Hardy said he is going to try to go to the Workforce and Housing Development presentation.

Public Safety / Chair Johnson / Trustees Hardy and Trustee Tindle

Kraker said he is advertising for an academy position and will be entertaining applications for the school resource officer position. Start and he are going to Glenwood Springs.

Hardy said Parten was the right person at the right time for the school resource officer.

Public Works / Chair Tindle / Trustees Shaw and O'Flaherty

Tindle said we have snow. The dog park will not open but she asked that signage be put up. Main street looks great with the lighting.

Recreation / Chair Raible / Trustees O'Flaherty and Tindle

Raible was absent.

Water / Chair O'Flaherty / Trustees Shaw and Raible

Shaw said we have water.

Mayoral Update / Mayor Chavoustie

Chavoustie said he had a couple of scheduled meetings with developers on the remaining Buckhorn lots and was going to meet with the HOA. Mad Munchies is under contract and will close by the end of December.

Town Manager's Report

Blair said he handed his memo to the Board. He is working on getting the Public Works Manual completed and approved. He discussed the following with the Board: he's looking at having the Town's Engineer and Joel Moore review it which has already been paid for, will put the STR back on the agenda for December 11, is working on the agreement for the rodeo apartments, the 10 acres north of Garnet Avenue has closed and we will be working on annexing that property to the Town, has a meeting with a person on the 5th who is interested in doing an affordable housing project, looking at a senior housing project and a workforce housing project downtown.

Town Attorney's Update / Scott Krob

Krob said there are two things. There is the litigation for Reclamation Ridge is going forward and their answers are due next Tuesday. The other is the letters going to the Boards for Granby Ranch to discuss their shortfalls for the roads will be going out soon. There is an issue whether they should send one or send one for each subdivision improvement agreement which is probably the safer way to go. It requires us to break down the engineering but the only way to give them proper notice is to do it per each subdivision improvement agreement. We are talking to them about whether they would do a general with this is the shortfall in one performance bond or if they want separate ones and it is complicated by the potential sale.

MEETING ADJOURNED

7:10 PM

Shaw moved to adjourn. Hardy seconded. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Mayor Paul Chavoustie, Mayor Pro Tem Deborah J.K. Shaw, Trustee Becky Johnson, Trustee Cathy Tindle, Trustee Josh Hardy.

ATTEST:



Deborah K. Hess

Deborah K. Hess, CMC
Town Clerk

BOARD OF TRUSTEES

A stylized, handwritten signature in black ink.

Paul Chavoustie
Mayor