

TOWN OF GRANBY

Board of Trustees

MEETING DATE: APRIL 28, 2020

- Consent Agenda**
- Resolution or Ordinance**
- Citizen Requests**
- Public Hearing**
- Committee/Staff Reports:**
- TOWN CLERK**
- FINANCE DIRECTOR**
- BUILDINGS AND STREETS**
- ECONOMIC DEVELOPMENT**
- PUBLIC SAFETY**
- RECREATION**
- WATER DEPARTMENTS**
- MAYOR**
- TOWN MANAGER**
- TOWN ATTORNEY**
- Other**
- Executive Session**
- Workshop**

TIME OF AGENDA ITEM: 6:55 PM

Agenda Request No. 4

**MEETING TO BE HELD AT:
Town Hall, Zero Jasper Avenue
Granby, CO 80446**

**(4) COVID-19 UPDATE AND FINANCIAL UPDATE / TOWN MANAGER
6:55 PM**

MEMO



To: Mayor and Board of Trustees
From: Ted Cherry, Town Manager
Cc: Deb Hess, Town Clerk
Date: 4.28.2020
Re: COVID19 Discussion and Update

Background: New information is coming from the County regarding the reopening process and it is expected to be adjusted over the weekend. Information regarding the response will be given at the Board meeting.

There was a request to have more information provided on the financials. Those are attached as well as information that has been received from the Colorado Municipal League. We do not believe that we will see as large of a financial impact as other communities around the state. Please let us know if more information is needed. Once March taxes are received in May we will have a much better picture of what is happening with sales tax revenues.

Staff has raised questions regarding summer staffing and how we may go about this. Currently it is budgeted to hire a summer position to help with park maintenance. This position is normally at \$15 per hour for a total about approximately 4 months. Total amount budgeted for the temporary position is \$5,750. The Recreation department has budgeted \$35,000 for temporary employees for the summer. It was assumed that 5 part time employees would be hired at differing rates of pay and different per week hours. If we move forward with filling the positions these would need to be advertised soon.

The recreation department needs are going to be based on how much programming we are able to do, and at this time it is unclear on what the rules would be for recreational programming. We are actively trying to gather that information.

Financial Impact: Wage costs based on Board direction

Recommendation: Most information is for discussion only. If further financial information is needed please let staff know.

			Rev over Expenses
FY2020 Revenue Budget	\$ 5,153,862.00		\$ 9,730.00
5% Decrease	\$ 4,896,168.90		\$ (247,963.10)
10% Decrease	\$ 4,638,475.80		\$ (505,656.20)
15% Decrease	\$ 4,380,782.70		\$ (763,349.30)
25% Decrease	\$ 3,672,126.68		\$ (1,472,005.33)
Budgeted Expenses	\$ 5,144,132.00		



KROB LAW OFFICE, LLC
Attorneys at Law

MEMORANDUM

To: Granby Board of Trustees and Staff

From: Nathan Krob, Town Attorney

Date: April 21, 2020

Re: Update regarding regulations in response to COVID 19

Because many of the existing orders and directives are or may be about to expire, I thought it might be more helpful to provide a revised summary of the events that have occurred subsequent to my last update, rather than continuing to add to what was becoming a rather long memo. PLEASE NOTE: the information regarding federal legislation, such as CARES Act the FFCRA Act as discussed in my previous memo remains largely unchanged.

Last week and especially yesterday, Governor Polis announced a number of changes orally, that are anticipated to go into effect in the near future, but most of those announcements have yet to be confirmed in written Executive Orders from the Governor or CDPHE Orders. Here is what has happened and what is anticipated:

1. In an order that was confirmed in writing on Friday, April 17, 2020, Executive Order D 2020 039, Governor Polis ordered that workers in critical businesses and critical government functions wear non-medical masks covering their nose and mouth while at work and while serving the public. To the extent possible such workers should wear gloves when in contact with customers or goods if gloves are provided to workers by their employer.
2. Statewide stay-at-home orders will be allowed to expire on Sunday, April 26, 2020.

3. New statewide orders will impose operating restrictions on retail businesses that will be allowed to reopen next Monday, April 27, 2020, such as curbside sales only for retail stores.
4. Statewide order will continue to ban large group activities such as concerts, sporting events, and mass gatherings.
5. Statewide order will encourage or require offices to reduce their on-site workforce by 50%.
6. Some non-essential services, such as hair cutters, will be allowed to reopen after Thursday, April 30, 2020.
7. Elective and non-essential medical procedures will be allowed to resume on Monday, April 27, 2020.
8. Realtors will be allowed to show homes beginning on Monday, April 27, 2020.
9. Restaurants will continue to be limited to take out only until mid-May.
10. Schools will remain closed for the remainder of the school year.
11. Local jurisdictions, such as the Town of Granby or Grand County Public Health, can impose stricter regulations.
12. Local jurisdictions can petition for relief from the statewide orders on a case by case basis.
13. Governor Polis also deployed members of the National Guard to assist with coronavirus testing in nursing homes in the State.

If you have any questions, please let me know.